

Volunteer Opportunities



Name _____

Address _____

Phone # _____

E-Mail _____

Check all opportunities that you would like to hear more about.
You will be contacted to discuss your interests. Thank you!

Teaching

_____ Work in one-on-one sessions to help develop reading skills including identify upper and lower case letters of the alphabet and letter sounds vocabulary building comprehension and conversational skills

Working with Teaching Volunteers

Training

_____ Work with trainers to schedule and publicize training events

_____ Plan future advanced training

_____ Becoming a Trainer

Coordinators of Volunteers

_____ Coordinate background checks of new volunteers with Schenectady School District.

_____ Follow-up with volunteers once they have been placed. Field questions and remind them of logistics.

_____ Collect and maintain evaluations

Liaison to School Personnel

_____ Identify the "go-to" person at the individual elementary schools to promote RIF volunteer activity and identify the need

Library

Coordinators of Library

_____ Maintain a list of librarians, schedule library hours and librarians, advertise library hours

_____ Train librarians, shelve books, maintain Lakeshore Learning Materials

_____ Coordinate book donations

Librarians

_____ Work at library on assigned hours. Shelve books, maintain Lakeshore Learning Materials

(Over)

Fundraising

Grants

_____ Researching Grant Opportunities for RIF

_____ Writing Grants

Major Gifts Research and Solicitation

_____ Identify individuals with the ability to give and have interest in children and education

_____ Identify businesses and individuals to solicit for sponsorship of the Hayride and Reading Jamboree

Events

Hayride and Silent Auction

_____ Committee for Hayride

_____ Procure items for Silent Auction

Reading Jamboree Planning Committee

_____ Be on a committee of 8 - 10. Leadership, Solicitation, Logistics, Publicity

Media

Publicity

_____ Promote RIF and Special Events in the media

_____ Develop media lists, write and submit press releases

Social Media

Facebook, Twitter, Other

_____ Keep RIF information current and encourage participation

Contact us at:

The Reading Is Fun Program

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Schenectady, NY 12309

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The Reading is Fun Program